



Guideline

SICTAS 2026

ART x MUSIC x DESIGN FOCUS

**“Art, Music and Design
for Sustainability”**

16-21 June 2026

At Bangkok Art and Culture Centre (BACC)
Bangkok, Thailand

International Co-host
Institutions



NAFA

UAS
University
of the Arts
Singapore



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Silpakorn University International Conference in Total Art and Science

SICTAS 2026: ART x MUSIC x DESIGN FOCUS

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Silpakorn University is organizing the **Silpakorn University International Conference in Total Art and Science (SICTAS 2026: Art x Music x Design Focus)** in collaboration with relevant faculties and university units. The conference aims to establish an international academic platform in the fields of art, music, and design, providing opportunities for scholars, faculty members, students, artists, and practitioners from Thailand and abroad to present their research and creative works, as well as to exchange knowledge and experiences across diverse contexts.

The conference further seeks to promote academic collaboration with leading art institutions worldwide and to disseminate and publicize the capacity of Silpakorn University as a regional and international center for knowledge and innovation in art and creativity.

Objectives

- To promote an international academic platform in music, art, and design, with Silpakorn University serving as the main host institution.
- To provide opportunities for faculty members, researchers, students, and artists from Thailand and abroad to present research and creative works across diverse contexts.
- To integrate knowledge from various disciplines within Silpakorn University toward the development of contemporary research approaches.
- To establish academic networks and foster collaboration with international art institutions, while enhancing Silpakorn University's global visibility and reputation.
- To elevate the quality of research in the fields of art, music, and design so that it effectively responds to the social, economic, and cultural contexts of the country.

Host Institution

Silpakorn University

With the recognition of the Council of Art and Design Deans of Thailand (CADDT)

International Co-host Institutions

(Alphabetical Order)

- Indonesia Institute of the Arts Yogyakarta, Indonesia
- Nanyang Academy of Fine Arts (NAFA), Singapore University of the Arts (SUA), Singapore

- National University of Singapore, Singapore
- Shanghai Academy of Fine Arts, Shanghai University, China
- Silliman University, Philippines
- University of Illinois Urbana–Champaign, USA
- Wuhan University, China

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Main Theme

“Art, Music and Design for Sustainability”

This conference aims to provide an international platform for presenting research, exchanging knowledge, and fostering the integration of art, music, design, and related disciplines. It seeks to advance innovative concepts and practices that contribute to sustainability across social, cultural, environmental, and technological dimensions.

Conference Tracks

1. Visual Arts and Emotional Well-Being for Sustainable Communities
2. Interdisciplinary Aesthetics and New Media for Sustainable Futures
3. Design and Technology
4. Craft and Sustainable Lifestyle
5. Classical Music, Composition, and Music Technology
6. Jazz and Commercial Music
7. Musicology, Music Education, Entertainment Business & Management
8. Cultural Materials and Art Conservation
9. Transforming Architectural Design for a Better Future

This theme invites thought leaders, designers, and innovators to explore how design can serve as a powerful catalyst for positive change. Focusing on cross-disciplinary collaboration, we aim to address pressing global challenges such as environmental sustainability, social equity, and technological advancement through transformative design practices. Some key focus areas include

- 9.1 Sustainable Innovation
- 9.2 Design for Social Impact
- 9.3 Technology-Driven Design
- 9.4 Resilient Spaces
- 9.5 Collaborative Design Practices

10. Reimagining the Past: Contemporary Perspectives on Art and Cultural Heritage
 - 10.1 Art & Cultural Heritage in Archaeological and Historical Contexts
 - 10.2 Contemporary Reinterpretations of Heritage
 - 10.3 Curatorial Practices and Narrative Reframing
 - 10.4 Preservation, Conservation & Afterlives of Artworks
 - 10.5 Digital / New Media in Heritage Studies
 - 10.6 Community-Based and Participatory Heritage Practices

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Timeline

Open Call for Abstract Submission: 15 January – 15 February 2026

Via www.creative-hub.su.ac.th

Conference Dates: 16–21 June 2026

at the Bangkok Art and Culture Centre (BACC), Pathumwan District, Bangkok, Thailand

Important dates

- **15 January – 15 February 2026:** Abstract submission for research and creative works via www.creative-hub.su.ac.th
- **15 March 2026:** Announcement of selected abstracts
- **15 April 2026:** Submission of Short Paper / Artwork / Poster for review by academic committee (Reviewers)
- **15 May 2026:** Submission of revised Short Paper / Artwork / Poster (final version) for publication in the Conference Proceedings
- **16–21 June 2026:** SICTAS 2026: ART x MUSIC x DESIGN FOCUS — International Conference

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Presentation Categories and Submission Requirements for Each Category

1. Oral Presentation (English Language)

Required Submission

- Abstract (compulsory); Authors must submit an Abstract following the specified guideline and template.

*English-language oral presentation is the primary presentation mode of this conference.

All applicants whose abstracts are accepted in the English Oral Presentation Track are required to:

- Submit a Short Article (7–10 pages) written in English, which will be published in the SICTAS 2026 Online Proceedings according to the specified Article Submission Guidelines.
- Deliver an on-site Oral Presentation in Thailand in English, following the official Oral Presentation Guidelines regarding time allocation, slide preparation, and technical requirements.

Authors must review both the Short Article Writing Guidelines and the Oral Presentation Guidelines to ensure full compliance with the academic and technical standards of SICTAS 2026.

2. Artwork / Design / Music

* Applicants submitting abstracts and artworks are required to carefully review the exhibition guidelines for all categories to fully understand the conditions and requirements of exhibiting at SICTAS 2026. Proposed works or projects should be designed in alignment with these conditions to ensure feasibility for exhibition if selected.

2.1 Two-Dimensional / Three-Dimensional Art and Design

Types of Works: Painting, printmaking, sculpture, photography, mixed media (2D/3D), digital generated 2D/3D works, product design, fashion, accessories, illustration, and related fields.

Required Submission

- Abstract (compulsory); Must follow the required guideline and template.
- Artwork Image Files (compulsory)
 - Quantity: Minimum 1 file, maximum 5 files
 - File size: Not exceeding 5 MB per file
 - Resolution: 150–300 dpi
 - Accepted file formats: JPG / PNG
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2.2 Time-Based Media / Moving Image Works

Types of Works: Moving image, video art, film, performance, technology-based art, and works requiring moving-image presentation.

Required Submission

- Abstract (compulsory); Must follow the guideline and template.
- Artwork Image Files (compulsory)
 - Quantity: 1–5 files
 - File size: Not exceeding 5 MB per file
 - Resolution: 150–300 dpi
 - File formats: JPG / PNG

- Video Link (compulsory); Applicants may submit a video link under the following conditions:
 - The video duration must not exceed 5 minutes.
 - The video should be edited to present only essential and relevant content.
 - Recommended platforms: YouTube (Unlisted), Google Drive (Anyone with the link can view), Vimeo (Unlisted / Private Link).
 - The link must be fully accessible without requiring additional permission.
 - A full URL must be provided; shortened URLs should be avoided to prevent access issues.
 - The video should be at least HD 720p quality, with clear visuals and audio, and minimal noise interference.
 - The video must include an explanation of the creative concept.
 - The video must include work details, such as title, technique, dimensions, and year of creation.
 - If the work involves devices (e.g., cameras or object-detection sensors, VR headsets, etc.), the resulting output or effects must be presented clearly through video recording or editing.

2.3 Music

Required Submission

- Abstract (compulsory); Must follow the guideline and template.
- Performance Proposal (compulsory): Must be prepared according to the designated format and must include:
 - Title of the composition/performance
 - Description of the composition/performance (concept, length, instrumentation, required equipment, etc.)
 - The submitter must be aware of the following Performance Requirements:
 - Proposed musical performances or original compositions must have a maximum duration of 15 minutes.
 - Submissions may be acoustic or electroacoustic in format.
 - SICTAS will provide a basic stereo sound system for all performances.
 - Performers are responsible for arranging their own musicians, instruments, and any additional equipment required.
 - Information to be included in the Abstract or Performance/Composition Proposal: Main concept / Duration of the performance or composition / Instrumentation / Required equipment
- Video Link (optional); Applicants may submit a performance or supporting video under the following conditions:
 - Video duration must not exceed 5 minutes.
 - The video should include only essential and relevant segments.

- Recommended platforms: YouTube (Unlisted) / Google Drive (Anyone with the link can view) / Vimeo (Unlisted / Private Link)
- The link must be accessible immediately without requesting additional permission.
- A full URL (Full URL) must be used to avoid access issues.
- Video quality should be at least HD 720p, with clear visuals and audio.

3. Oral Presentation (Thai Language)

Applicable only to undergraduate, master's, and doctoral students from Silpakorn University and other institutions.

Required Submission

- Abstract in English (compulsory)
- Abstract in Thai (compulsory)

Both abstracts must follow the guideline and template.

The Thai-language oral presentation track is exclusively designated for student presenters. Applicants who are accepted in this track are required to:

- Submit a Short Article written in Thai (7–10 pages), following the same structure, formatting, and APA 7th citation standards as the English Short Article Guidelines.
- Deliver an on-site Oral Presentation in Thailand in Thai language, following the official Oral Presentation Guidelines regarding time allocation, slide preparation, and technical requirements.

Student presenters must carefully review both the Short Article Writing Guidelines and the Oral Presentation Guidelines to ensure that their submission and presentation meet the academic and technical standards of SICTAS 2026.

4. Poster Presentation

Required Submission

- Abstract (compulsory); Must follow the guideline and template.

All applicants submitting to the Poster Presentation Track must review the Poster Presentation Guidelines for detailed instructions on poster format, dimensions, required components, file specifications, and submission procedures. Compliance with the guideline is mandatory for acceptance and inclusion in the SICTAS 2026 program.

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Abstract Submission Guidelines

A mandatory Abstract Template is provided. All authors must strictly follow the official template when preparing their abstracts. Both the **English Abstract Template** and the **Thai Abstract Template** (for Oral Presentation in Thai Language — University Students Only) can be downloaded from the official conference website: www.creative-hub.su.ac.th

Abstract submission must also be completed via the website during the submission period: 15 January – 15 February 2026 via www.creative-hub.su.ac.th

1) Abstract Length

- 200–300 words (English abstract)
- Not exceeding one A4 page
- Footnotes are not allowed

2) Abstract Components

Please list the components in the following order:

- Title of the Paper
- Author(s)
- Affiliation / Institution / Country
- E-mail Address
- Abstract Text (200–300 words)
- Keywords (3–5 words)

3) Formatting Requirements

- Paper size: A4
- Margins on all sides: 2.54 cm (1")
- Font: Times New Roman (for English abstract)
- Font size:
 - Title: 14 pt Bold
 - Main Text: 11 pt
- Line spacing: 1.15 or Single
- Text alignment: Justified
- Keywords must begin on a new line: Keywords: ...
- The abstract, including figures or diagrams (if any), must not exceed one page

For the Thai abstract (required only for Oral Presentation in Thai Language — University Students Only):

- Not more than 300 words
- Title: Thai, 18 pt, Angsana New
- Text: Thai, 14 pt, Angsana New

4) Authorship Policy

- Upon uploading, authors must ensure that all author names are correctly listed in the system.
- Adding, removing, or modifying author names after the review process has begun is not permitted.
- Submission of the abstract constitutes full acceptance of SICTAS authorship policies.

Selection Process and Criteria

- The abstract and supporting materials will be reviewed by at least three members of the academic committee.
- The evaluation will be based on:
 - The quality of the abstract and supporting evidence
 - The relevance to the Main Theme and the selected Conference Track
- For submissions under the track “Transforming Architectural Design for a Better Future,” selected authors will have the opportunity to publish their short paper in NAJUA: Architecture, Design and Built Environment, Special Issue: SICTAS 2026.

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Short Article Submission Guidelines (7–10 Pages)

For SICTAS 2026 Proceedings

(English-only submission policy with specific exceptions as stated below)

1. Language Requirements

Short Articles must be written in English only. This applies to all presenters except those who apply for Oral Presentation in Thai Language (for Undergraduate, Master's, and Doctoral Students):

- Applicants presenting in the Thai-language Oral Presentation category must submit an abstract in both Thai and English.
- If selected, these applicants must submit a Short Article written in Thai, with a length of 7–10 pages.
- The formatting, structure, referencing style, and APA 7th Edition citation rules for the Thai Short Article must follow the same requirements as the English Short Article guidelines.

All other participants must submit the Short Article in English only.

2. Article Structure and Components

Short Articles must follow the official structure and formatting requirements outlined below. All authors are required to adhere strictly to this guideline to ensure academic quality and publication consistency.

2.1 Article Title

- The title must be concise, informative, and reflective of the article's content.

2.2 Author's Name, Affiliation, and E-mail

- Full name, surname, and academic title
- Affiliation (department, faculty, institution, university)
- E-mail address of each author

Additional notes:

- For thesis-based articles, include the advisor's full name, academic title, and affiliation.
- If the research received funding, acknowledge the funding source or grant clearly.

2.3 Abstract

- The abstract must be written in English only, except Thai-language presenters who must submit abstracts in both Thai and English.
- Length: 350–500 words, written as one continuous paragraph.
- The abstract must include:
 - Background or context
 - Objectives
 - Methodology or creative process
 - Results and/or discussion
 - Conclusion

2.4 Keywords

- Provide 3–5 keywords, arranged according to importance.
- Keywords must be in English only, except Thai-language presenters who must provide both Thai and English.

3. Article Content (Main Body)

The Short Article should be clearly organized, using section headings to support logical structure. A recommended outline is:

- i. Introduction
- ii. Objectives
- iii. Study Method / Methodology / Creative Process
- iv. Results
- v. Discussion
- vi. Conclusion
- vii. References

Length: 7–10 pages (not including references or appendices).

Subsections may be added where appropriate.

4. Images and Tables

4.1 Usage and Referencing

When including or adapting images, tables, charts, or diagrams, authors must provide:

- Figure/Table number
- Caption or description
- Source or citation
- Copyright or licensing information (if applicable)

All figures and tables must be numbered sequentially (e.g., Figure 1, Table 1) and referenced within the article. Captions must comply with APA 7th Edition standards.

4.2 Image Submission Requirements

- All images must be submitted in a separate folder.
- File names must match the numbering used in the article.
- Minimum image resolution: 300 dpi.
- Accepted formats: JPG, PNG, TIFF.

5. Citation and Referencing Requirements (APA 7th Edition)

All in-text citations and references must follow the APA 7th Edition style.

5.1 In-text citation examples

- Single author: (Bhirasri, 1958, p. 15)
- Two authors: (Bhirasri & May, 1948, pp. 2–4)
- Three or more authors: (Bhirasri et al., 1944, pp. 20–24)

5.2 Footnotes

- Footnotes may be used only for supplemental explanations.
- Footnotes must appear at the bottom of the page and may not replace formal citations.

5.3 Reference List

- References must be arranged in alphabetical order.
- All entries must be in English.
- Works originally published in Thai or non-English languages must include an English translation of the title in brackets following the original title, according to APA 7th formatting rules.

6. General Submission Notes

- All Short Articles must strictly follow the required structure, formatting, and page limits.
- Articles that do not comply with these guidelines may be rejected without review.
- Authors are responsible for securing permission to use copyrighted images, texts, or materials included in the article.
- Formatting consistency, clarity of writing, and adherence to APA 7th style will be considered in the review process.

Oral Presentation Guidelines

For SICTAS 2026 – English & Thai Sessions

These guidelines apply to all presenters whose abstracts have been accepted for Oral Presentation. Please read carefully to ensure a smooth and professional session.

1. General Rules for All Oral Presenters

1.1 Presentation Format and Time Allocation

- Each standard oral presentation is allocated 15 minutes in total:
 - 12 minutes for the presentation
 - 3 minutes for Q&A and transition to the next speaker
- Session chairs will keep strict time. Presentations that exceed the allocated time may be stopped to keep parallel sessions synchronized.
- Presenters are encouraged to rehearse and adjust the content to fit comfortably within 12 minutes.

1.2 Presentation Structure (Recommended)

All presenters are encouraged to structure their talk clearly, for example:

- Title, presenter's name, affiliation
- Background / Introduction
- Objectives / Research questions / Artistic or design intent
- Methodology / Creative or research process
- Results / Artworks / Case studies / Performances
- Discussion / Implications / Contributions
- Conclusion and possible future work

1.3 Slides and Technical Requirements

- Software & file formats
 - Use Microsoft PowerPoint (PPTX) or PDF.
 - Recommended screen ratio: 16:9 (widescreen).
- Fonts & readability
 - Use common fonts available on standard systems (e.g. Arial, Calibri, Times New Roman, Angsana New for Thai).
 - Font size should be large enough to read clearly from the back of the room (generally ≥ 24 pt for body text).
 - Avoid long blocks of text; use concise bullet points. A typical 12-minute talk usually requires no more than 10–12 slides.
- Use of images, video, and sound
 - Ensure images and videos are embedded correctly and tested in advance.
 - If audio or video is essential, inform the technical staff or session chair before the session.

1.4 File Submission and On-site Procedures

- Presenters must use the conference-provided computer and AV system in the room; using personal laptops is generally not allowed to avoid delays.
- Bring your presentation on a USB drive (and/or according to instructions on the conference website).
- Upload or copy your slides to the session computer at least 30 minutes before your session starts.
- Arrive in the session room 10–15 minutes before the session to meet the chair and test your slides.

1.5 Q&A and Session Etiquette

- Keep your presentation within 12 minutes to allow time for questions.
- During Q&A:
 - Listen carefully and respond briefly and clearly.
 - The chair may end the discussion to keep the schedule on time.
- Please stay in the room for the entire session to support fellow presenters.

2. Oral Presentation in English

This group includes all presenters (academics, artists, designers, researchers, professionals, and students) assigned to English-language oral sessions.

2.1 Language and Delivery

- The presentation and slides must be in English.
- It is acceptable to include:
 - Thai names, places, or terms with English transliteration and/or brief explanation.
 - Short Thai quotes or titles if accompanied by an English translation.

2.2 Slide Content – English Sessions

- Ensure that the title slide includes:
 - Title of the paper
 - Author(s)
 - Affiliation(s)
 - Conference name and year (e.g., SICTAS 2026)
- Use clear headings such as Introduction, Methodology, Results, Discussion, Conclusion.
- When presenting artworks, performances, or designs:
 - Include representative images (with appropriate permissions).
 - Provide brief explanatory captions in English.

3. Oral Presentation in Thai

(For Undergraduate, Master's, and Doctoral Students – Thai-language Track)

This group applies to undergraduate, master's, and doctoral students (from Silpakorn University and other institutions) whose abstracts have been accepted for Oral Presentation in Thai Language.

3.1 Language Requirements

- The oral presentation will be in Thai.

- However, as stated in the submission policies:
 - The abstract must be submitted in both Thai and English.
 - If required by the program, basic English information (title, author name, affiliation) should also appear somewhere in the slides to assist international participants.

3.2 Slide Content – Thai Sessions

- Slides may primarily use Thai language, but should include:
 - English title of the paper
 - English author name(s) and affiliation(s)
- Recommended structure (in Thai):
 - ชื่อเรื่อง / Title (Thai + English)
 - ชื่อผู้นำเสนอ สังกัด มหาวิทยาลัย
 - บทนำ / ความเป็นมาและความสำคัญของปัญหา
 - วัตถุประสงค์ของการศึกษา / การสร้างสรรค์
 - วิธีการวิจัย / กระบวนการสร้างสรรค์
 - ผลการวิจัย / ผลงานและการวิเคราะห์
 - อภิปรายผล / ข้อค้นพบสำคัญ
 - สรุป และข้อเสนอแนะ
- PowerPoint slides should follow good practice from Thai academic conferences:
 - ใช้สไลด์เป็นหัวข้อ ไม่ลงเนื้อหาละเอียดจนเกินไป
 - จำนวนสไลด์ไม่ควรเกินประมาณ 10–12 แผ่นสำหรับเวลา 12 นาที

4. Responsibilities of Presenters

- Ensure that your presentation content is consistent with your accepted abstract and, where applicable, your submitted Short Article.
- Respect ethical standards, including:
 - Proper citation and acknowledgment of sources
 - Permissions for images, video, and audio used in the slides
- Follow all time, language, and technical requirements described in this guideline.

Exhibition Guidelines for Artwork / Music / Design

1. Two-Dimensional / Three-Dimensional Art, Design, and Installation Art

- The total size of the artwork installed in the exhibition space must not exceed $1.5 \times 1.5 \times 1.5$ meters (W \times L \times H). Works may consist of multiple components, but the overall dimensions must remain within this limit.
- Exhibitors are responsible for the transportation, installation, exhibition, and removal of their own works.
- The organizer shall not be liable for any damage to artworks arising from transportation, installation, exhibition, or deinstallation.
- The SICTAS team will assign the designated installation area and provide basic installation assistance and equipment. Exhibitors must prepare and supply all specialized equipment required for their work.
- Artworks must not be excessively heavy for wall hanging or floor display. If any artwork exceeds the safe weight limit for installation, the organizer reserves the right to decline the display of the work.
- Artworks must be odor-free, safe for viewers, and must not pose any physical hazard.
- If the work includes lighting, sound, or technological components, creators must provide and install all additional equipment themselves.
- Exhibitors must return the exhibition space to its original condition after deinstallation. Any dirt, residue, or damage caused by the artwork is the exhibitor's responsibility, and compensation for damages must be made in full.

2. Performance Art

- Each performance must have a maximum duration of 15 minutes.
- The organizer will provide a basic performance area, which may be a small stage or a standard exhibition space. SICTAS staff will determine the most suitable area for each performance.
- Performers are responsible for arranging their own performers, props, costumes, and all equipment.
- The organizer shall not be liable for any damage to performance-related materials, props, or equipment arising from transportation, installation, exhibition, or removal.
- Performers must return the performance area to its original condition after use. Any damage or dirt caused by the performance must be fully compensated.
- Performances must not cause harm, discomfort, or hazard to the audience or the exhibition environment. If deemed unsafe, the organizer reserves the right to withdraw the performance.
- If the performance requires lighting, sound, or technological devices, creators must provide and install all necessary equipment themselves.

3. Musical Performances and Original Music Compositions

- Each musical performance or original composition must not exceed 15 minutes.
- Submissions may be acoustic or electroacoustic.
- SICTAS will provide a basic stereo sound system.
- Performers are responsible for all musicians, instruments, and additional equipment.

- The organizer shall not be liable for any damage to instruments, equipment, or materials arising from transportation, installation, exhibition, or removal.

4. Technology Art

- Works may be presented via video projection.
- A complete presentation video must be submitted, not exceeding 30 minutes.
- Submissions must include the following details: title, concept, technique, dimensions and/or video duration, and year of creation.
- The SICTAS team will assign the designated installation area and provide basic installation assistance.
- For works using cameras, sensors, VR equipment, or other devices, interactive outputs may be shown through recorded or edited video.
- If creators wish to install actual devices for audience interaction, the organizer will provide only the projection screen. All additional devices must be supplied and installed by the creator.
- The organizer does not provide technical staff for installation. Creators are responsible for the safe installation of their own devices. Any damage to organizer-provided equipment must be fully compensated.
- The organizer shall not be liable for any damage or loss to creator-owned equipment arising from transportation, installation, exhibition, operation, or removal.
- Creators are responsible for safeguarding all their equipment during the exhibition period.

Poster Presentation Guidelines

- Applicants must submit an abstract according to the specified requirements, ensuring that it aligns with the Main Theme and selected Conference Track, and must clearly indicate their intention to present in the Poster Presentation format.
- All abstracts will be evaluated by at least three members of the Academic Committee.
- Once accepted, authors must prepare their poster according to the following guidelines:
 1. Poster Format
 - Poster Size: A1 (594 x 841 mm)
 - Orientation: Portrait
 - File Resolution: \geq 300 dpi
 - Accepted File Types: PDF / JPG / PNG
 2. Poster Components; Posters must include the following components in order:
 - Title
 - Author(s)
 - Affiliation / Institution
 - Introduction
 - Objectives
 - Methods
 - Results
 - Conclusion
 - Keywords (3–5 words)
 - Contact Information (corresponding/presenting author)
 3. Design Requirements
 - Use clear and readable fonts, such as Arial, Helvetica, TH Sarabun, TH Chakra Petch.
 - Poster header and color scheme must follow the SICTAS design guidelines.
 - Recommended font sizes:
 - Title: 70–100 pt
 - Section Headings: 36–48 pt
 - Body Text: 24–32 pt
 - Images, charts, and graphs must be clear and high-resolution.
 - Avoid long paragraphs; use bullet points whenever possible.
 4. Poster Display
 - Authors must submit the poster file to the organizer for printing within the specified timeline.
 - The Presenting Author must be present at the poster during the assigned session.
 - Presentation time per round: 3–5 minutes.
 - Authors are encouraged to prepare handouts or QR codes for additional information.
 - Presenters must be ready to answer questions related to the study design, findings, and recommendations.
 - If the presenting author is unable to attend, the organizer must be notified in advance according to the stated policy.